

Algorithm for admission for foreigners and persons without citizenship to the University

1. Obtaining an invitation to study

To receive an invitation to study at Leonid Yuzkov Khmelnytskyi University of Management and Law, you need to:

Inform us about your desire to study at Leonid Yuzkov Khmelnytskyi University of Management and Law. Send an email to our email address (info@univer.km.ua)

Send the following documents required for the invitation:

- application;
- completed written consent to the processing of personal data;
- previous education document with grades and information about the system knowledge assessment, according to which grades are given in the document (translated into Ukrainian),
- a copy of the certificate of completion of language training (if available);
- a copy of the passport of a foreigner or a document certifying a stateless person, as well as a translation of the first page of the alien's passport into Ukrainian and English;

Pay for the invitation (bank details and payment methods will be sent to you by e-mail) and receive the original invitation to study, which is necessary for:

- opening a long-term visa (for citizens of countries with a visa regime for entry into Ukraine);
- presentation during passport control

Obtain a type D visa

Pay for visa support services (for citizens of countries with a visa regime for entry into Ukraine). Bank details and payment methods will be sent to you by e-mail.

2. Admission to Leonid Yuzkov Khmelnytskyi University of Management and Law

To become a student of Leonid Yuzkov Khmelnytskyi University of Management and Law, you need to:

On the next day after arrival in Khmelnytskyi, in accordance with the "Procedure for enrolment for training (internship) of foreigners and stateless persons", approved by the Order of the Ministry of Education and Science of Ukraine №1541 of 01.11.2013 as amended by the Order of the Ministry of Education and Science №1272 of 11.12.2015, submit the following documents to the Admissions Committee / educational department for work with foreign students (main building of the university, office ___)¹:

- 1) a document (original and its copy) on the previously obtained educational (educational-qualification) level, on the basis of which the admission is carried out;
- 2) annex (original and its copy) to the document on previously obtained educational (educational-qualification) level, on the basis of which admission is carried out (if any);
- 3) academic certificate issued by a foreign / Ukrainian educational institution (in case of transfer or readmission to study, starting from the second year, an academic certificate is attached);
- 4) the original and a copy of the document, which contains information about the content of the curriculum at the previous level of higher education, credits, duration of study and academic performance (in the absence of this information in the annex to the education document), to enter a

¹To enter an educational institution, a foreigner PERSONALLY submits an application to the relevant structural subdivision / admissions committee in paper form (Order of the Ministry of Education and Science of Ukraine of 01.11.2013 № 1541 "Some issues of organization of enrolment and training (internship) of foreigners and stateless persons" <https://zakon.rada.gov.ua/laws/show/z2004-13#Text>)

master's program, if the lack of this information makes it impossible to recognize the qualification from the document;

5) a copy of the passport document of a foreigner or a document certifying a stateless person;

6) a health insurance policy, unless otherwise provided by international treaties of Ukraine;

7) 4 photographs 30 × 40 mm in size;

8) a copy of the certificate of a foreign Ukrainian (if any);

9) foreigners entering academic mobility programs, submit documents approved by the rules of admission to higher education institutions and / or provided by international requirements programs and / or agreements under which academic mobility is implemented.

The documents specified in subparagraphs 1-5 of this paragraph must be translated into Ukrainian with a notarized translation.

The documents specified in subparagraphs 1-4 of this paragraph must be certified in the country of issue in the manner officially used in that country for such certification, and legalized by the relevant foreign institution of Ukraine, unless otherwise provided by international treaties of Ukraine .

To enter postgraduate studies, in addition to the specified list, you must submit a research proposal in the chosen scientific specialty or a duly certified list of published scientific works and inventions in Ukrainian or English.

To enter the doctoral program, an additional thematic plan of the dissertation work for obtaining a scientific degree and a copy of the diploma on awarding the corresponding scientific degree are submitted in Ukrainian or English.

All documents of secondary education of foreigners must be recognized in Ukraine in accordance with applicable law ([before the beginning of the 2nd semester](#))

- pass entrance tests for knowledge of the language of instruction at a level sufficient for mastering the material (English, Ukrainian);

- pass entrance tests in specialized disciplines, depending on the chosen specialty (mathematics).

For bachelor's and master's degrees, the admission campaign for foreigners during the autumn semester of the 2021-2022 academic year (until November 1, 2021 inclusive) is organized in 2 periods *:

Stages of the admission campaign	Terms of admission stages in each period *	
	1	2
Acceptance of applications and documents (online)	14 July 2021 – 27 August 2021	1 September 2021 - 23 September 2021
Conducting entrance examinations (in person)	28 August – 1 September 2021	24-28 September 2021
Acceptance of original applications and documents (in person, in case of successful completion of entrance examinations)	1 September 2021	28 September 2021
Student enrolment	Until 03 September 2021	Until 30 September 2021
Tuition fees (in case of successful completion of entrance examinations)	Until 15 September 2021	Until 30 September 2021
Start of study term	01 October	

* - terms of admission stages in each period will be ascertained

3. Arrival in Ukraine to study in a due term

The academic year for foreign students in Ukraine begins on October 1. Admission of foreign citizens usually takes place before November 1 and March 1. The transfer of students, as well as the readmission of students who have been expelled from higher education institutions, is usually carried out during the summer or winter holidays.

In order to arrive on time to study at Leonid Yuzkov Khmelnytskyi University of Management and Law, you need to:

For citizens of countries with a visa regime for entry into Ukraine: submit a package of documents for opening a long-term (student) visa (type D visa) to the Embassy of Ukraine in your country (if there is no Ukrainian embassy in your country, please note that the country of visa is specified in the invitation to study). Requirements for documents and the procedure for applying to the embassy to open a visa should be clarified on the website of the Embassy of Ukraine in your country. In addition to the documents required to open a visa, the original invitation to study in Ukraine must be submitted to the Embassy of Ukraine.

For citizens of countries with a visa-free regime for entry into Ukraine: have the original invitation to study when crossing the state border to confirm the purpose of entry into Ukraine

Inform Leonid Yuzkov Khmelnytskyi University of Management and Law about your planned date of arrival in Ukraine, flight number of the vehicle. Such information is necessary for the meeting of a foreign citizen by a representative of the University and his / her subsequent escort from the checkpoint across the state border to our educational institution.